

Iowa Chapter of APCO 2022 Fall Business Meeting Minutes
Tuesday October 18th, 2022, 12:30 PM - 1:30 PM
Holiday Inn Des Moines Airport Conference Center
6111 Fleur Drive, Des Moines IA 50321

In attendance: Amanda Pyle – Story County 911, Cara Sorrells – Washington County Communications, Chris Jasper, Muscatine County EMA/911, Angie Dobyms – Pottawattamie County Communications, Nick Laning – Advocacy Strategies, Angela Steines – JECC, Jason Davis – Polk County SO, Joe McCarville – Cedar Rapids Police Department, Eric Dau – Clinton County Communications, Jamey Robinson – Mahaska County EMA/911, Marsha Southwick – O’Brien County SO, Eric Nevins – Lifetime Member (retired), Bobbie Wells – Sac County 911, Todd Evans – JECC, Jason Hoffman – Carroll Communications Center, Nic Briseno – Story County SO, Riley Auld – Story County SO, Tony Keefe – LeeComm, Brian Albright – Westcom, Alicia Scott – Polk County SO, Dena Larson – Westcom, Michelle Campbell – SECC, Sandy Hoyt – Buena Vista County Communications, Todd Malone – SECC, and Nick Brockman – Polk County SO.

The 2022 Fall business meeting was called to order at 12:24 PM by President Angie Dobyms, Pottawattamie County Communications. A motion was made by Jamey Robinson, Mahaska County EMA/911 to approve the agenda. Chris Jasper, Muscatine County EMA/911 seconded the motion to approve the agenda. The published agenda was approved without opposition. Next Eric Dau, Clinton County Communications made a motion to approve the previous meeting minutes from the 2021 Fall business meeting dated October 12th, 2021, and the 2022 Spring business meeting dated April 5th, 2022. Jason Hoffman, Carroll Communications Center seconded the motion and the previous meeting minutes were also approved without opposition.

Next under new business was the discussion and update from Advocacy Strategies. Nick Laning presented the update (see attached handout). Nick can be reached at nick@advocacyiowa.com or 515.985.9054. The goal moving forward is to work on protected status under IPERS with Senator Klimesh. This time the effort will include the Iowa Emergency Management Association in a joint effort. They are urging everyone to contact their Sheriff’s Office and Board of Supervisors to reach out to ISAC to support this new legislation. After the election there could be as many as 1/3 new legislators who will need to know the mental health ramifications and work force issues facing telecommunicators. It is very important to get in early and connect with your local legislators. All attendees have a handout in their folders with contact information for both House and Senate candidates for their district.

The next item on the agenda was the Treasurer’s report. Eric Nevins, Lifetime member (retired) presented his report. The general fund for the period of 01/01/22 – 09/30/22 had a beginning balance of \$36,611.20. There was revenue posted totaling \$2,545.77 and expenses totaling \$3,461.91 for an ending balance of \$35,695.06. The conference fund for the same period showed revenue from the Spring Conference as \$35,494.97 and the Fall Conference as \$16,859.52 for revenue totaling \$52,354.49. The total of the Spring meeting expenses was \$42,176.72. This left a remaining balance of \$10,177.77. There was a transfer into the fund of \$580.68 for an ending balance of \$11,293.83. The Joanne Perkins scholarship fund had a beginning balance of \$11,919.21. There was interest income of \$26.38 and expenses totaling \$147.84. There was also the transfer to the conference fund of \$580.68 leaving a balance of \$11,217.07. Jason Hoffman, Carroll Communications Center made a motion to accept the Treasurer’s report presented by Nevins. Chris Jasper, Muscatine County EMA/911 seconded the motion, and the report was accepted unanimously.

The Executive Council report was next on the agenda. Eric Dau, Clinton County Communications gave the report. They had been discussing a comprehensive care committee and if it should be on a National or State level. It was decided to leave it up to each chapter. This would be for outreach on large scale events like the Derecho or a Line of Duty Death. This is something that the executive committee has been doing informally when they are made aware of such an event or other hardships at a PSAP. They try to send flowers, a meal, or do some sort of outreach. Dau also advised APCO Secretary Cara Sorrells, Washington County Communications that the time for submission of meeting minutes is within 30 days of the meeting.

Dau reported that APCO has taken a vocal stance and filed public comments in a document called Transform911 draft recommendations. The North Central Region Group has also looked at a minimum two-year term limit for the Executive Council. Persons who are only on for one year are not vested and do not understand everything that is happening. Lastly, the 911 Saves Act will be brought up again with Senator Joni Ernst as a co-sponsor. They are reaching out to constituents in each congressional district and held a Zoom call with the staffers. Joe McCarville, Cedar Rapids Police Department thanked him for his service and participation.

Activities & Membership – Mark Murphy, Dubuque County Communications was absent.

Historical – Amanda Pyle, Story County 911 had no report. She has been taking pictures of the conference for the website and/or social media.

Training – Angela Dobyms, Pottawattamie County asked that if anyone has any information on possible speakers or training, please forward it and she will add it to her spreadsheet.

Telecommunicator of the Year – Chris Jasper, Muscatine County EMA/911 took over for Teresa Todd, Washington County Communications who stepped down. He will be pushing forms out for submission before the 2023 Spring Conference. Everyone is urged to submit stories and nominations for Telecommunicator of the Year and the Team Telecommunicator of the Year. You need to be an APCO member for a Milestone award but not for the Single or Team Telecommunicator of the Year awards.

Telecommunicator Training Board – Chris Jasper, Muscatine County EMA/911 and Angela Dobyms, Pottawattamie County Communications reported that there are currently discussions ongoing and meetings being held to discuss agencies who have their own 40-hour telecommunicator basic course. The current language regarding the issue reads that they cannot approve the training, but they cannot deny it either. As it currently stands, those agencies with their own course are to request a six-month waiver from the interim director Sherry Poole Sherry.Poole@iowa.gov to use one of their programs. They want to revise the administrative rules concerning this issue. The next meeting is scheduled for 11/03/22. Jasper advised that he could send out a copy of the code and by-laws for review and members can bring their concerns back to himself or any of the others on the Board. He and Angie are on the board as well as Blake DeRouchey, Chad Roberts with DPS, and representatives from the Sheriff's, Firefighters Association, and EMS.

Iowa E911 Council – Cara Sorrells, Washington County Communications reported that they are working on administrative rules update to Chapter 10, which is the administrative rules governing 911. This stems from the strategic work group and includes updating terminology within the definitions, removing some things that are antiquated, and adding some things that need to be added. On 10/17/22 they completed an ALI 6.2.1 software upgrade which included new user tools and security upgrade such as

two factor authentication. All those training sessions have been recorded and are on their shared online collaborative space. The annual PSAP forms are due January 1st. The GIS benchmarks have been moved to quarterly and they anticipate moving to monthly for FY 24. Only one county did not meet the benchmarks this last submission period. Last month they held the second version of the PSAP Leadership training and will plan on holding it twice a year moving forward. They continue to tweak it and keep it as relevant as possible. 911 interstate transfers with Minnesota have been turned up complete with location data and number information just like you're making a transfer in-state today. Those PSAPs that border Minnesota have been able to successfully pass 911 calls back and forth. They will be turning up South Dakota shortly as well with the same backbone technology that was used with Minnesota. Lastly there are \$82,712 left in the Public Education/Training fund. The 911 Council recently approved a NENA CTO course for Polk County. They are covering the costs of speakers for both the APCO and NENA days at the Fall Conference.

Legislative – was vacant and Michelle Campbell, SECC offered to serve. Motion by Chris Jasper, Muscatine County EMA/911 to approve the appointment. Alicia Scott, Polk County SO seconded the motion. With no opposition the motion passed unanimously.

Corporate Advisory – Stacey Gross, Geo-Comm was absent.

Frequency Coordination – was also vacant as Jason Study, Pottawattamie County has stepped down. Nic Briseno, Story County SO has volunteered to serve. Motion by Eric Dau, Clinton County Communications to approve the appointment. Jamey Robinson, Mahaska County EMA/911 seconded the motion and it also passed with no one opposed. Angela Dobyns will make the recommendation to APCO International for the appointment.

Constitution & By-Laws – Shanna Krogmeier, DESCOM was absent. In the previous Fall conference update she advised that the by-laws need to be updated and adhered to. She would like to get a committee together to discuss changes and bring them to the Spring Conference. We need to get them on the website.

Joanne Perkins Scholarship – Mark Murphy, Dubuque County Communications was absent. There were only two scholarship winners for this conference, and they were Marsha Southwick, O'Brien County SO and Laura Ruby, Henry County SO. In the Fall we traditionally give away three scholarships but only two were received.

The next item under new business was the election of officers. Past President Joe McCarville, Cedar Rapids Police Department advised the nominating committee only received one nomination and that was Alicia Scott, Polk County SO for President. Alicia Scott introduced herself and addressed those in attendance. Jason Hoffman, Carroll Communications Center makes a motion that a unanimous ballot be cast and nominations from the floor cease. Dena Larson, Westcom seconded the motion, and the motion carries unanimously. Next McCarville advised there was no interest or nomination by email for the position of Vice-President. Chris Jasper, Muscatine County EMA/911 makes a motion that a unanimous ballot be cast for Todd Malone, SECC and nominations from the floor cease. Jason Hoffman, Carroll Communications Center seconded the motion and the motion carried with no opposition. McCarville advised that he had submitted a nomination by email for Cara Sorrells, Washington County Communications for Secretary. Chris Jasper, Muscatine County EMA/911 makes a motion that a unanimous ballot be cast for Sorrells and nominations from the floor cease. Jasper's motion was seconded by Jamey Robinson, Mahaska County EMA/911. The motion carried unanimously. Lastly

McCarville advised that he had submitted a nomination by email for Eric Nevins to remain as Treasurer. Jamey Robinson, Mahaska County EMA/911 makes a motion that a unanimous ballot be cast for Nevins and nominations from the floor cease. Robinson's motion was seconded by Eric Dau, Clinton County Communications and the motion carried with no one opposed. After the meeting it was requested that those elected stay for a photo for Facebook. The following members were elected to serve:

President – Alicia Scott, Polk County SO
Vice-President – Todd Malone, SECC
Secretary – Cara Sorrells, Washington County Communications
Treasurer – Eric Nevins, Lifetime member (retired)

The next item under new business was the proposal to raise conference registration fees to keep up with the rising conference costs. Joe McCarville, Cedar Rapids Police Department makes a motion to raise the member registration fee to \$100 (currently \$95) and the non-member registration fee to \$150 (currently \$115). This will also help incentivize non-members to become members for a better rate on conference registration. McCarville also added his motion includes giving the Board the discretion to revisit the issue looking forward and adjust as necessary as they continue to deal with the costs to hold a conference. Jason Hoffman, Carroll Communications Center seconds the motion also adding that the executive council will have the latitude to adjust as needed. The motion carries with no one opposed.

The update and discussion of the Spring 2023 conference was last on the agenda. There was discussion regarding the venue. To be fiscally responsible, the board is going to take a tour at 1:30 after the business meeting of the vendor hall at the Airport Holiday Inn to see if it would meet our needs. The members love the accommodations at Prairie Meadows, but the costs are much higher and we are no longer getting a break on conference room rental when we spend a minimum on food and beverage. If we would come here in the Spring the dates would be May 1st and 2nd. There was no opposition to investigating the new venue and the members present understood the importance of being fiscally responsible with the funds that we have, and respectful of the member agencies training budgets.

Jamey Robinson, Mahaska County EMA/911 made a motion to adjourn the meeting, which was seconded by Bobbie Wells, Sac County 911. The meeting was adjourned at 1:20 PM.

Respectfully submitted,

Cara L. Sorrells, Iowa APCO Secretary
Washington County Communications